

Constitution

October 05

2008

This document contains the constitution of Richmond Badminton Club and Richmond Junior Badminton Club. The latest date for any amendments made is displayed in the above box.



Richmond Badminton Club

1. NAME

The club will be called *Richmond Badminton Club* (“the club”) and will be affiliated to BADMINTON England.

2. AIMS AND OBJECTIVES

The aims and objectives of the club will be:

- 👉 To offer coaching and competitive opportunities in badminton.
- 👉 To promote the club within the local community and badminton.
- 👉 To provide duty of care and protection to all club members.
- 👉 To make sure all club members are treated equitably.

3. MEMBERSHIP

The underpinning principle of membership is to ensure that all present and future members receive fair and equal treatment.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

Richmond Junior Badminton Club is a subsidiary club or section of the club and as such will be subject to the regulations of the constitution and deemed to accept these regulations and codes of practice that the club has adopted.

Members will be enrolled in one of the following categories:

- 👉 Senior Member
- 👉 Junior Member of the senior club (up to 18 years old)
- 👉 Member of Richmond Junior Badminton Club (no voting rights & not classed as club members)

4. MEMBERSHIP FEES

Membership fees will be set annually and determined by the AGM.

There will be a concession of 50% of the annual fee for Juniors members, Secretary and Treasurer

Fees will be paid: Annually for the Senior Club
Each term for the Junior Club

In the event of the club needing to raise extra finance over and above its annual income from membership fees, the Management Committee will convene an EGM to discuss top up funding via additional membership fees or other means,

5. OFFICERS OF THE CLUB

The officers of the club will be:

- 👉 Chairperson.
- 👉 Secretary.
- 👉 Treasurer.
- 👉 3 Senior Committee Members
- 👉 1 Junior Committee Member.
- 👉 Child Welfare Officer

Officers will be elected annually at the Annual General Meeting.

6. COMMITTEE

The club will be managed through the Management Committee consisting of:

- 👉 *Chairperson, Secretary, Treasurer, Senior Committee, Junior Committee.* Only these posts will have the right to vote at meetings of the Management Committee.
 - 👉 The Management Committee will be convened by the Secretary of the club and held no less than *1 Meeting* per year.
 - 👉 The Management Committee will be responsible for adopting new policies, codes of practice and rules that affect the organisation of the club.
 - 👉 The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.
 - 👉 The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.
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7. FINANCE

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the administration of the finances of the club.

The financial year of the club will end on April 30th

A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus one other officer.

8. ANNUAL GENERAL MEETINGS

Notice of Annual General Meetings will be given by the Club Secretary. Not less than 14 clear days notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the annual accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All full members have the right to vote at the AGM, this includes Senior and Junior members of the senior club but excludes members of Richmond Junior Badminton club as these players are not individual members.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9. DISCIPLINE AND APPEALS

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the clubs child protection policy. The club child welfare officer is the lead contact for all members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 30 days of the Secretary receiving the appeal.

10. MATCHES

The Club will enter teams to play competitive matches in the Darlington and District League.

The teams shall be made up of Mixed, Men's and Ladies. The number of each team will be decided at the AGM.

The management committee will appoint a team Captain in addition to a nominated team at the start of the season and before the first match is played.

The captain of the relevant team will then be responsible for the team selection and pairings from the available players for the remainder of the season. The captain will also be responsible for ensuring that the results are submitted to the relevant League committee member by the deadline.

A match fee will be charged for each player to cover the additional costs of court hire and shuttle cocks. The captain will collect these during each match and ensure that money is passed to the treasurer. The match fee will be set by the members at the AGM

11. DISSOLUTION

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become split between the senior members of the club – each member's share will be calculated as a percentage of the number of years that they have been members subject to a maximum of 10 years.

12. AMENDMENTS TO THE CONSTITUTION

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

13. DECLARATION

Richmond Badminton Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE:

NAME:

POSITION: Club Chairperson

SIGNED:

DATE:

NAME:

POSITION: Club Secretary
